

INSTRUCTIONS FOR FILING TERMINATION OF COVENANT AND AGREEMENT FORMS

Note: This Termination of Covenant & Agreement Form is to be used to terminate existing Covenant & Agreement Forms for *Ministerial and Discretionary Projects*.

1. Fill out, in BLACK INK ONLY, one copy of the Termination of Covenant and Agreement Form.
2. Property owner(s) must print and sign their name(s).
3. Submit the completed Termination of Covenant & Agreement (C&A) Form to the Watershed Protection Division Bureau of Sanitation for termination approval and signature – **City staff signature must be notarized.**
4. Record the C&A Form with the Los Angeles County Registrar-Recorder and obtain a certified copy. County Recorder located at:
 - 1) 12400 Imperial Highway
Norwalk, CA 90650
(Near the intersection of the 5 and 605 freeways)
 - 2) 14340 Sylvan Street
Van Nuys, CA 91401
(Near Van Nuys City Hall)
 - 3) 11701 S. La Cienega Blvd., 6th Floor
Los Angeles, CA 90045
(LAX Courthouse)
5. Return the certified copy of the recorded form to the Watershed Protection Division requiring the covenant (should be a purple stamp on the back of the last document recorded).

Recording requested by and mail to:

Name: _____

Address: _____

***** Space Above This Line For Recorder's Use *****

MASTER TERMINATION OF COVENANT AND AGREEMENT

REGARDING ON-SITE BMP MAINTENANCE

The undersigned hereby certifies I am (we are) the owners of the hereinafter legally described real property located in the City of Los Angeles, County of Los Angeles, State of California (please give the legal description):

Site Address _____

We do hereby, with approval of the City of Los Angeles, Bureau of Sanitation, terminate the covenant and agreement entered into with the City of Los Angeles as recorded on the _____ day of _____ 20____, as Document No. _____.

This covenant and agreement is terminated for the reason that:

(Print Name of Property Owner)

(Print Name of Property Owner)

(Signature of Property Owner)

(Signature of Property Owner)

Dated this _____ day of _____ 20____.

Termination approved by: Department of Public Works, Bureau of Sanitation

(Watershed Protection Division)

Date: _____

(Print Name)

Title: Engineering Associate

***** Space Below This Line For Notary's Use *****

ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA, COUNTY OF LOS ANGELES

On _____ before me, _____, notary public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

(SEAL)

Notary Public Signature